**December 13, 2016 Minutes**

Meeting was called to order by Akia Harper, President.

Present: Mrs. Jackson, Dr. Royce, Dr. Gardner, Akia Harper, Tanika Nesmith, Jill Carpenter, Kiley Bartsch, Kris White

**Secretary**: Not present until after Principal remarks, minutes were read and approved after secretary arrived.

**Principal Remarks**:

- Things are going well

- This week titled a December to Remember

- Making jingle bells tomorrow & jingle bell walk Thursday.  The walk counts as an extra walk for the school this year.

 -Teachers are working on lessons that cover holidays around the world.

- The Winter concert is tonight

- Art expressions (a girls' group will be at the rear of the concert selling their handmade items)

- School donated 10 shoe boxes

- $100 donated to grade levels that participated in families helping families

- School is providing Christmas dinner to 1 family in need.

**Treasurer:** Gave Holiday Market breakdown, including how much money was spent and received from the market. Went over funds administered for grants, limo ride and lunch for top sellers for Great American fundraiser.

**Volunteer Coordinator:** Box Tops= 3rd grade leading with 472, 2nd grade=280, Kindergarden=193, 5th grade=88, 4th grade=49, 1st grade=7, Pre-k=0.

**President (Old Business):** American Education week was a success. More sweets brought by parents. Name tags for treats a good idea. Lots of participation from parents for Duty-Free lunch.

Turkey Burn was a huge success. Instructor was very good, states he would come again. Time to be cut down to an hour. Kudos to Drs. Royce/Gardner.

Storybook Ball: DJ has received $300, $200 remaining to pay. Little Caesars pizza to be picked up. Akia going to Sam’s Club to pick up supplies for ball. Mrs. Powell/Bridges/Dieguez working together for decorations. Mattress Firm donated mattress boxes for additional decorations. Everyone to dress up in costume.

Holiday store: Need more volunteers to control noise, students, etc. Time frames needed for each teacher classroom. Items to be brought throughout the year for next year’s holiday store. Letters sent to teachers apologizing for students not being able to shop=only 2 classes responded. Survey to be created for holiday store. Assign a person specifically for holiday market, catalog good idea for next holiday market.

Chick-Fil-A night: No response for next night, participation dropped for event.

**New Business:** Tonight’s meeting= Akia and Kiley to speak. Several officers needed for next year. Fundraiser= good success, made $3000. Time change needed for fundraiser for next year. Duty-free recess= January 11th at 11:55, duty-free lunch=January 12th.

PTO meetings: January 10th at 10, February 14th at 10, March 14th at 10, and April 4th at 10.

Lab Fest: Balloon artist paid= 2 artists for balloons, Scottie’s confirmed, Pawley’s Front Porch confirmed. No response from Kiki’s, or Haute Dog Lady. Bounce house, and dunk tank confirmed. Baskets by teachers to be completed. New games: PTO to pay for instead of teachers. Jill showed new games for approval. Need to move tables/everything outside for more visibility. Move bounce houses together. Inclement weather plan devised by Jill. Administration to do basket from choices remaining after teacher selection.

Lab Run: Because too close to Field Day, Coach Reaves unable to assist. Medals= 1000 needed. More discussions to come regarding event, such as list of various items/manpower needed to pull off event.

**Next meeting January 10th, 2017 at 10am. Meeting adjourned.**