June 15,2016 Minutes

Meeting was called to order by Akia Harper.

Present: Tanika Nesmith, Kiley Bartsch, Kris White, Jill Carpenter, Akia Harper, Kaseena Jackson

**Secretary:** Minutes were read and approved.

**Principal:** Calendar finished for the school year.

\*August 10 - PTO, SIC together to discuss districts, statements, goals. Will send out RSVP. Start and end before lunch.

\*PTO to brief teachers on August 11th.

\*Share goals of PTO, support from PTO and vice versa.

\*Powerpoint for staff.

\*Preparing for next year, 2 positions available. (Secretary and Teacher’s Assistant). All teachers hired.

**Treasurer:** Total amount in account: $13,413.69.

\*Cash register cleared out.

\*Order youth t-shirts. Order PTO membership aupplies.

\* Shelving needed. Restock store.

Old Business: Akia/Jill

\*Fall fundraiser rep (Ryan) gave brief, 40% of sales goes to school.

\*Picking up cookie dough and festival catalog. Can go online to order. Supplies lanyards and limos as prizes or incentives.

\*Kick-off party on Sept. 1st during open house about fundraiser. Kids party on day before open house, Ryan will come to help present. 550 kits to send home.

\* Online orders can be tracked, which were not before. Can be ship directly to home if purchased online. Packets will go home on Friday.

\* Events calendar: Each committee needs a chair. Each PTO member will chair an event.

\*Skateland: Road signs to be brought by Skateland.

\*PTO gift: What could be done for kids?

Bouknight would like extension of courtyard for library coverage.

Reeves: Rock wall in gym. Also canopy pop-up with Langford engraved.

Bridges: Extend classroom outside to make them learning centers.

If only one can be done, media center extension.

Canopy costs around $60, Jill to possibly embroider canopy.

\*Teacher’s gifts: No money this year. Duty-free lunch every other month. Grant money for field trips. Money based on grade level= Kindergarten and 1st: $30, 2nd and 3rd: $75 (max), 4th and 5th: $125.

Everyone expected to for field studies, no excuse regarding free or reduced lunch. Have always asked for donations. Uniform field study provided for by district. Give $200-$300 per grade level and remainder covered by Mrs. Jackson. Submit a request form to obtain cash.

\*Teacher grants: $750 yearly, $375 per semester, in October and Mach.

\*Lunch for teachers: Once in November and once in May.

\*For teacher appreciation baked goods.

\*Inventory of store: Use a few items, draw names out of hat, give to teachers monthly. Do drawing on news show. Good PR, gets kids excited.

\*Welcome back gifts and birthday gifts for teachers. Lots of new teachers gifts for August 1st.

\* No inclusion of custodial or kitchen staff for field day t-shirts by PTO. Anyone doing anything for PTO gets a t-shirt.

\* No PTO tab on school webpage, Mrs. Jackson has discussed this with Nikki.

\*Box tops to have quarterly prizes.

\*Spiritwear= No bulk orders, pre-orders only. Short-sleeve, sweatshirt, long-sleeve, sweatpants. Ask on membership night regarding spiritwear. Spoke with various vendors. Maybe have a link on PTO tab to order items. No capabilities to use credit card, meaning another tax bracket.

\*PTO becoming non-profit. Talk to Nikki about order forms. Putting items in school store online. Dispensing pencils machine+ costs $200, see if it’s a need. School store order needs to be placed before school starts. Magnet with PTO events on it. Membership order=committee member will be $5.

\*Akia did inventory and will send out list. Most items have prices. Kindergarten students will be given cookbooks and new families.

\*Lab bucks= teachers get 20 lab bucks, Assistant Principals get 30 and Mrs. Jackson gets 50 lab bucks. All lab bucks are gone, new ones to be printed.

**New Business**: Need new PTO mission statement and will have for next meeting. Tie in LES mission statement with PTO statement.

\*Boosterthon= Gave brief, more money made without them, will not do boosterthon.

Will need school store sign-up sheet.

Duty free lunch to be provided by PTO members.

Meeting adjourned. Next meeting: August 4th.