**November 2, 2016 Minutes**

Meeting was called to order by Akia Harper, President.

Present: Mrs. Jackson, Akia Harper, Jill Carpenter, Kris White, Tanika Nesmith.

**Secretary:** Minutes were read by Tanika Nesmith and approved.

**Principal:** Mrs. Jackson stated that second grade were in IBS=COGAT testing and will finish this week. American Education Week coming up. Clemson/Carolina food drive starts next week. Important to vote, school board elections coming up, please vote for them. Code day=programming, kids are excited. Ms. Robinson to set up. Read to succeed information went home for Child Development, 1st and 2nd grades. Great turn out with the Book Fair and Doughnuts for Dads. Red Ribbon week was a great success, posters made, Coach Reeves gave a basket to the class with the best poster. Cupcakes purchased for PAWS=500. Honor Roll Parade not done due to more student participating in the parade than cheering. Popsicles given instead of parade. Each nine weeks there will be an honor roll celebration and for perfect attendance. November 11th= Veterans Luncheon (Pay for luch for Veterans) 9am ceremony, lunch afterwards.

**Treasurer:** Not present, Akia covered. Letters sent for returned checks, hoping to have money by Friday. Great American wanted to know where money was, Akia called to them know that check had been cleared by them. 4th Grade won boxtops=Fruit snack delivered to class. Balance=$14,966.85

**Volunteer Coordinator:** Sign up requests done for Duty free and sweets for teachers.

**Boxtops:** Submitted on October 11th.  Check for $464.50 was received. 4th grade won with $281, 5th grade came in second with $193. Every quarter start new boxtops.

**President (Old** Business)

Grants given to Mrs. Jackson, clarification needed. Military grant told to teachers to order any books through grant. Special education teacher requested books through PTO, opportunity provided to all teachers. If PTO purchases the books, will need to centrally located. Movie night canceled due to the weather. Reschedule movie night or have a Chick-Fil-A night, decided on latter. Date=December 6th, 2016 from 5-8. Teacher sign-up needed. Teachers may not participate since so close to holidays. Amercian Education Week= Superhero Theme. PTO to provide lunch on November 15th and PTO to provide sweet treats/Duty free lunch on November 17th. Duty free recess for Special Education on November 18th for 20 mins. Time to be chosen collectively for recess. Cookie fundraiser= Profit of $3,306.10 was made. November 4th is limo ride and lunch at 11am. Turkey burn= trying to find an instructor/Dr.Royce assisting. Flyer needed for event. Get coolers from Coach Reeves, cups in school store, purchase water and bananas. Storybook Ball= Deposit of $200 given to DJ, already has on his calendar. Ms. Bridges and Ms. Powell will decorate for ball.

**New Business**

Kinds of sweet treats discussed for duty free lunch. Labfest= 1 artist=$300 or 2 artists=$600. Food trucks confirmed so far= Pawley’s Front Porch. Bounce house=no discount due to $100 off generator. Dunk tank included. $780, same price as last year. Check around for prices of bounce houses. New games brought to meeting to approval, thoughts about placing all events outside. Approval needed for incentives for teachers. No google doc completed by Nikki. Basket done by each grade=teachers to decide on themes in March. Jill to discuss Labfest at faculty meeting on January 9th. Holiday market=November 30, December 7th and December 13th. Ideas needed=gift bags? According to bylaws, new members need to be elected for PTO for next school year. Newsletters to have information regarding elections.

**Next meeting on December 13th @10am.** (Announce board meeting and Winter Concert @6pm).